

**Portland Public Schools
Community Budget Review Committee
Meeting Minutes
February 11, 2021**

CBRC Members present: Brad Nelson, Irina Phillips, Jackson Weinberg, Jennifer Samuels, Renee Anderson, Lisa Selman, Parker Myrus, Roger Kirchner, Sara Kerr, Elona Wilson

PPS Staff Present: Rita Moore, Claire Hertz, Nicole Bassen, Terry Proctor, Nolberto Delgadillo, Shanice Clarke, Yasury Valdez

CBRC Members not present: Tastonga Davis, Judah McAuley

Agenda

6:15 pm

1. Approval of last meeting's minutes (*Sara Kerr*)

6:25 pm

2. CFO Comment (*Claire Hertz/Nolberto Delgadillo*)
Introductory Comments from New CFO: Nolberto Delgadillo

6:40 pm

3. PPS Budget Updates (*Claire Hertz/Nicole Bassen*)
Three-Year Board Goals
[COVID Related Expenditures & Resources Available](#)
[Quarterly Financial Report](#)
Questions on CBRC Monthly Report

7:10 pm

4. Open Discussion:
Respond to Questions Submitted by CBRC members
Looking ahead to the March 9th Joint Work Session with the Board: What do we want to discuss?
What information do we want in advance?

8:00 pm

5. Q & A Form: Questions due Wednesday February 24th, 2021
6. Adjourn

Last Meeting Minutes

Comments: Member Roger would like to continue to see attendance on top

Action: Minutes moved by Sara Kerr, seconded by Parker Myrus and approved unanimously.

Introductions from our Chief Financial Officer,

Nolberto Delgadillo introduced himself and opened to any questions the members may have. Many of the members welcomed him. No questions. Officially starts on March 16th.

Budget Memo

Delivered on Monday by Claire Hertz through email with a meeting packet included. All of the questions that were delivered by email to Claire Hertz were responded to in the packet. A google form was created for future question tracking which will be used until the end of the school year. Nolberto Delgadillo , the new CFO figures out a system in our next year's budget process.

Claire Hertz reviewed the highlights from the CBRC Packet delivered the previous Monday. The Board adopted the general fund goal for the end of June 2021-22 of 7% of revenue. This allows a 2% of use of fund balance. As the 2021-22 budget is built there will be f .m A ng
d ` M

uM

Sara Kerr reviewed the process for question submission. Also would like the members to talk about what all members would like to see in the next meeting.

A: On the agenda there is a Q &A google form link; all questions are to be submitted by the 24th of February so that staff can respond to CBRC members for the next meeting.

There was a request to modify the form to submit multiple questions.

Sara Kerr directs a question to Director Moore: What are you and fellow board members hoping to get out of the next session? What is the feeling you want us to walk away with?

Answer: Narrow down on recovery plan and investments. Input/output, won't be able to know what the impact will be for investments.

The Priority Framework will continue the same.